

GUIDANCE NOTES FOR COMPLETION OF FORM NPPL/ICAO

1 GUIDANCE FOR PILOTS

- 1.1 In order for the privileges of a NPPL [SSEA] to be exercised outside the airspace of the UK, Isle of Man, Channel Islands and Ireland, an NPPL must be deemed 'ICAO compliant'. This may be achieved through meeting the following requirements:
- 1.1.1 The applicant must have achieved the minimum flight experience requirements on SSEA / SEP aeroplanes as detailed on Form NPPL/ICAO.
- 1.1.2 **The applicant must hold a valid ICAO medical. An NPPL Medical Declaration does not meet this requirement.**
- 1.1.3 The applicant must meet ICAO English Language proficiency requirements for International flights.
- 1.1.4 This arrangement only applies to the operation of aircraft registered in the UK.
- 1.2 The application form must be countersigned by an Authorised Examiner; this may include a Revalidation Examiner, e.g. an LAA Pilot Coach.
- 1.3 It is the responsibility of the licence holder to comply with all the requirements of these agreements.
- 1.4 ICAO English language proficiency will be assessed by the examiner.

2 GUIDANCE FOR EXAMINERS

- 2.1 Authorised Examiners must countersign the application form where indicated.
- 2.2 The Examiner must ensure compliance with those items listed on Form NPPL/ICAO by checking the applicant's licence and logbook.
- 2.3 The Examiner must assess the applicant's English Language proficiency. Examiners are reminded that they may only assess individuals at Level 6 'Expert'.
- 2.4 Applicants should be reminded of their responsibilities in respect of licence privileges and requirements as detailed in the UK Air Navigation Order.

3 SUBMISSION INSTRUCTIONS

- 3.1 Enclose **copies** of:
- * NPPL Licence
 - * Certificate of Revalidation
 - * ICAO Application form
 - * Administration fee of £15
 - * **ICAO medical or JAR Class 2 medical**
 - * **Stamped addressed envelope** for return of your certificate
- 3.2 Send above documentation to: LAA Ltd, Turweston Aerodrome, Nr Brackley, Northants, NN13 5YD.
- 3.3 After your application has been processed by LAA Ltd, you will receive a certificate which should be attached to your licence.
- 3.4 All enquiries should be directed to: office@laa.uk.com